**Copperfield Neighborhood Association Board**

**October 12, 2022, Meeting Minutes**

**Present:**

Eddy Demarcus

Josh Fain

Mark Yates

Tripp Corum

Clifton Daugherty

Travis McKenzie

CA Post

Tammy Walters – Property Management

The Meeting was called to order at 8:05 p.m. A quorum was present.

The minutes from the September 2022 meeting will be presented at the November meeting for approval.

**Homeowner Forum**

Mr. and Mrs. James Baker were in attendance to lodge a complaint regarding fees.

Mr. Dan Stone was in attendance to provide assistance with Facilities.

1. **Social Committee – No committee members in attendance**
	1. **Copperfield Ladies Night**

Copperfield Ladies Night is to be held on October 19 at 8:00 pm.

* 1. **Neighborhood Year Sale**

Neighborhood Yard Sale is scheduled on October 21 and 22.

* 1. **Christmas Lights**

Mr. Yates is getting estimates for Christmas Light installation.

1. **Association Management**

Mrs. Walters provided her report to the board.

1. **Treasurer’s Report**

Mrs. Walters provided the Treasurer’s Report and all questions were answered.

1. **Facilities Report**
	1. Committee Members

Current Facilities Committee members include: Dan Stone, Jason Heck, Dan Burch, Mark Yates

* 1. Clubhouse Door Repair

Mr. Yates is obtaining estimates for the clubhouse door repair and masonry repair.

* 1. Clubhouse Maintenance

Mr. Yates reported that he received a list from Stacy regarding items needed for repairs/maintenance for the clubhouse and he will obtain quotes.

* 1. Locust Trees

Mr. Yates presented three estimates for removal of four locust trees in the playground area.

Upon motion duly made, seconded and carried unanimously, it was:

RESOLVED, that the Board may spend $2,650.00 for the tree removal.

* 1. Winterization

Mr. Yates will schedule sprinkler system and pool restroom winterization.

* 1. Painting Clubhouse

Mr. Yates will obtain three estimates for painting the first floor of the clubhouse. The board discussed the additional need for new lighting, painting and sound proofing.

* 1. Swimming Pool

Several members of the Facilities Committee will meet to discuss closing the pool and next year’s pool management contract.

Pool membership for 2022:

* 244 applications
* 1088 members
* 9 single adults
* 23 two adults
* 198 families
* 14 3-in-1 memberships
1. **Old Business**
	1. Dye Landscaping Project

Mr. Fain brought a tree replacement issue to the board’s attention whereby a tree has been removed and needs to be replaced. Mr. Fain reported that Mrs. Dye has obtained her own quotes for replacement of the landscape and her presented both estimates. Mr. Fain presented an estimate for replacement of the landscape that is both agreeable to Mrs. Dye and Mr. Heck.

Upon motion duly made, seconded and carried unanimously, it was:

RESOLVED, that the Mrs. Dye will submit a proposal for a landscape project at a max dollar amount of $2,500 for final approval by the board.

* 1. Clubhouse Window Replacement

Mrs. Walters presented three estimates for eight replacement windows across the front of the clubhouse.

Upon motion duly made, seconded and carried unanimously, it was:

RESOLVED, that the Board will use Window World for the project and Mrs. Walters will obtain updated estimates and will provide final pricing to the board.

* 1. Pest Control

Mrs. Walters presented three estimates for pest control.

Upon motion duly made, seconded and carried unanimously, it was:

RESOLVED, that the Board would secure the services of Fox Pest Control for an initial fee of $140 and then $177 per quarter.

* 1. Clubhouse Door Access

Mrs. Walters presented options for clubhouse access control systems. The board decided to continue to pursue standard options for keyless entry.

* 1. Prior Year Swim Club Applications

Mr. Fain informed the board that paper copies of swim club applications for 2019-2021 had been provided to the board. The board unanimously agree that those records are unnecessary and could be shredded.

1. **New Business**
	1. Secretary

Mr. Fain brought forth that the position of Secretary is currently vacant.

Upon motion duly made, seconded and carried unanimously, it was:

RESOLVED, that Mr. Post will serve as Secretary.

* 1. Street Trees

Mr. Fain brought forth the issue of street trees, specifically that the guidelines state that the board has a list of approved street trees, but one does not appear to be available.

Upon motion duly made and seconded to remove the clause in the requirements, the motion failed with three votes in favor and four votes against the motion. Instead, the board decided to create a list in accordance with the city’s current guidelines.

1. **Future Meetings**
	1. Walking tour of neighborhood on November 5.
	2. Remainder of 2022 – November 1 and December 13
	3. 2023 Meeting Dates:
* January 10
* February 7
* March 14
* April 11
* May 9
* June 13
* July 11
* August 8
* September 11 (Annual Meeting)

The next Board meeting will be November 1 at 8:00 p.m.

There being no further business, upon motion duly made, seconded, and carried, the meeting was adjourned at 10:47 p.m.

Respectfully submitted

Tamara Walters, Property Manager