

Copperfield Neighborhood Association Board
December 8, 2020 Meeting Minutes

Present:

Jason Heck
Jeff Luoma
Karen Cole
Mark Yates
Josh Fain
Eddy Demarcus
Josh Greeman

The meeting was called to order via Zoom at 8:05 p.m. A quorum was present.

The minutes from the November 12, 2020 monthly meeting were approved via email.

1. Clubhouse

Mr. Yates will have a hard quote for the 2021 window install by next meeting.

Mr. Demarcus has several visuals for additional playground equipment that he will bring to the next meeting. In the meantime, Board members can take a look at possible options on versacourt.com. Mr. Demarcus will also send out an email later this week for a possible Board walk around at the playground this weekend (weather dependent).

2. Late Dues Update and Filing Liens

Mr. Fain confirmed 8 households with unpaid dues (plus a possible bounced check household) for 2020. The Board discussed options for the final lien letters given the upcoming holidays, Covid-19, and whether to send via certified mail. The Board is not aware of any hardships – the dues simply remain unpaid despite previous requests for payment. It was agreed Mr. Fain will send out final lien letters the day after the Board meeting. The \$50/month late fee (currently at \$500.00 for each delinquent household) will be reduced to \$300.00 for those delinquent households who pay in full by January 1, 2021. The letters will reference the Covid-19 pandemic and that it has been 8 months since the pandemic started with no offers of payment from any of the delinquent households. If payment is not received by January 1, 2021, liens will be filed.

Mr. Heck brought up a discussion regarding the 2021 dues mailout. The Board discussed several options for the mailout. Mr. Greeman stated that including return stamped envelopes adds to the expense, but has not made a difference in the number of payments received. Payments can very easily be dropped off at the drop box in front of the clubhouse. The Board subsequently agreed via email to use a service for the mail out at a cost of \$400.00.

3. Complaints

Mr. Heck stated the commercial vehicle at 4516 Copper Springs (corrected address) remains in violation of the deed restrictions. The owner claims the vehicle is not licensed as a commercial vehicle and is thus a private vehicle despite commercial signage. Mr. Heck will contact the owner. If the signage is magnetic and easily removable when the vehicle is parked in the driveway, this may solve the issue.

4. Landscaping Update

The Christmas lights are up. Mr. Heck ordered 8 new strands of lights. Mr. Yates purchased 2 commercial grade wreaths for the entrance that should stand up to weather. He will order larger wreaths next year and move these to the clubhouse doors.

Mr. Greeman stated his street (Copperfield Court) puts out luminaries every year and lights them on Christmas Eve. They are inexpensive (brown paper lunch bags with playground sand and a candle). He asked if the entire neighborhood might want to participate. Mr. Greeman estimates \$800.00 in supplies for the whole neighborhood. Following discussion, the Board agreed this would be a good community event. Mr. Greeman will get with Mr. Fain to identify captains for each street to coordinate.

Mr. Yates will have 3 proposals from landscape architects by the end of the week and will send those to the Board.

5. Flag Pole

Mr. Heck has ordered a new light fixture for the flagpole and should have it by this weekend. A new flag was put up last week. Mr. Greeman suggested a neighborhood flag be added. He will research whether we can order a flag using the template from the entrance stone insert designs.

6. Property Management Company

Mr. Yates has spoken with one possible company and has feelers out to a couple others.

7. Budget Update

Mr. Fain stated the books look good. Updated financials have been emailed to the Board.

The next Board meeting will be January 12, 2021 at 8:00 p.m.

There being no further business, upon motion duly made, seconded, and carried, the meeting was adjourned at 8:37 p.m.

Respectfully submitted
Karen Cole, Secretary